

# Host Crew Member

---

Position Type: Volunteer | Supervisor: First Impressions Director

## JOB OVERVIEW

The Host Crew is one of the first to see and welcome our guests. By creating a welcoming, comfortable environment, people can feel safe to come inside and enjoy the gathering!

## RESPONSIBILITIES & DUTIES

- Arrive on time and attend the Prayer Huddle.
- Connect with your Crew Leader after checking in. They will assign you to a particular area and communicate any details specific to the weekend.
- Greet each guest enthusiastically as though you were expecting them. Show them you are glad they are here.
- Maintain positive body language (smile, make eye contact, and stand with good posture).
- Be familiar with the building and special events at church. Check out the Weekly Guide before the service for any information you may need.
- Personally escort any guest who asks where something is located. This helps them feel valued. Avoid pointing or giving directions.
- Stay in your assigned area until the message begins.
- Refrain from eating or using your phone while serving.
- If you miss your opportunity to serve, please inform your Crew Leader as soon as possible.
- Commit to 2 weeks of serving each month.

## SKILLS & QUALIFICATIONS

- Friendly and welcoming personality.
- Has attended the church for 3 months or more.
- Cleared background check.