

Harbor Greeters

Position Type: Volunteer | Supervisor: Children's Ministry Director

JOB OVERVIEW

The Harbor Greeters will be in charge of welcoming and directing families into The Harbor entrance while also welcoming and directing all others to the main entrance of the church to provide a great and welcoming experience from the parking lot to the building.

RESPONSIBILITIES & DUTIES

- Arrives 30 mins prior to Sunday Gathering
- Welcomes in families and other church attenders and directs them into the building
- Stays in their assigned area until 10:25 am
- Reports to Children's Ministry Director
- Commitment: minimum of 2 Sundays a month
- Has been a regular attender for 6 months

SKILLS & QUALIFICATIONS

- Friendly, warm and welcoming presence
- Knowledge of the church building and where things are located (ie. check-in, restroom, coffee, etc)
- Able to remember faces and names
- Has an awareness of social cues from parents and children and adjusts interactions accordingly
- Can pass a background check